

**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD: JULY 1, 2001 - JUNE 30, 2002**

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS

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COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS

1. DEPARTMENT/COURT INFORMATION:

Department/Court: Registrar of Voters

Division/Unit: _____

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	80	Hours	393.8	X	\$16.05	=	\$6,320.49
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Types of work performed by GENERAL VOLUNTEERS in this category:

Election night tally center activities involve various clerical/computer tasks,
unloading and deprocessing election supplies and ballot processing.

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	0	Hours	0	X	\$16.05	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels [VCL]. If you have such a volunteer, please indicate the position, hours and compensation level below.)

Position	Hours	X	VCL	=	Dollar Benefit
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00

No. Vol.	0	Total Hours	0	Total Value	\$0.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
<u>80</u>	<u>393.8</u>	<u>\$6,320</u>
<u>0</u>	<u>0</u>	<u>\$0</u>
<u>0</u>	<u>0</u>	<u>\$0</u>

TOTALS:	80	Total Hours	394	Total Value	\$6,320.49
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: Polls Sites (629) Value: \$31,450.00

Item Donated: Polls Officer Stipend Value: \$240.00

Item Donated: _____ Value: _____

Item Donated: _____ Value: _____

TOTAL VALUE = \$31,690.00

4. VOLUNTEER PROGRAM COSTS:

a.

Cost of direct supervision of Volunteers (total hours of direct supervision multiplied by the hourly rate of staff person[s] directly supervising program volunteers.)

Hours **15** X Rate **\$16.26**

\$243.90

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator[s]). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours **73** X Rate **\$15.58**

\$1,137.34

c. Other program costs (training materials/supplies, recognition costs, etc.):

Item : Thank you gift - CD case Cost: \$890.11

Item : Refreshments Cost: \$387.25

Item : _____ Cost: _____

TOTAL OF OTHER PROGRAM COSTS =

\$1,277.36

d. TOTAL OF PROGRAM COST (4a+4b+4c) =

\$2,658.60

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a Total Dollar Benefits of Volunteers, Item 2d **\$6,320.49**

b. Total of Donations to Volunteer Program, Item 3 **\$31,690.00**

c. Subtract Total of program Costs, Item 4d **\$2,658.60**

TOTAL PROGRAM BENEFIT:

\$35,351.89

6. **RECRUITING:**

Please describe your recruiting programs:

Postcards are mailed to past volunteers six weeks prior to a major election.

Responses are returned three weeks before. Concurrently, advertisements are placed on CTN, Internet and flyers to department heads regarding volunteer needs.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

High school seniors are recruited as part of the election night volunteer staff. Usually, these students are from Government/Civics Classes and receive extra credit for this community involvement experience.

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2001-02:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

For the 2002 Gubernatorial General Election, approximately 80 election night tally-center volunteers will be recruited to assist. The ROV recognizes its volunteers providing each one with a "Thank you" gift. The department also participates in the "Volunteer of the Year" and "Volunteer of the Month" Awards ceremonies

9. **GENERAL INFORMATION:**

Name of person completing report: Ronda Levin

Phone: 858/694-3427 Mail Stop: 034 E-Mail: rlevinrv@etc

Volunteer Coordinator: Ronda Levin

Phone: 858/694-3427 Mail Stop: 034 E-Mail: rlevinrv@etc

10. **DEPARTMENT CERTIFICATION:**


DEPARTMENT HEAD SIGNATURE

7-18-02
DATE